

YOUTH ORGANIZING CAPACITY BUILDING INITIATIVE
SAMPLE APPLICATION

Thank you for your interest in the Youth Organizing Initiative. Before submitting an application, please read the complete [RFP](#) to understand the Initiative’s goals, applicant eligibility and review criteria. **We highly encourage applicants to participate in one of two informational webinars before submitting an application to ensure you are a fit with this funding opportunity.** The webinar will be offered on: [Tuesday, November 13, 2018 from 1 p.m. – 2 p.m. PST](#) and [Thursday, November 15, 2018 from 10 a.m. – 11 a.m. PST](#). The webinar will also be available on the Weingart Foundation website after November 13th.

The application must be submitted through the Weingart Foundation’s online grant portal:
https://weingart.force.com/FGM_Portal_CommunitySignin
Log-in or create a new user to get started.

Step One: Baseline Eligibility Criteria: In order to be eligible for this funding opportunity, organizations must meet **ALL** of the following criteria:

- A nonprofit organization that as part of its core mission, has a track record of training young people of color to lead social justice grassroots campaigns that create meaningful institutional and/or policy change in communities most impacted by racial, social and economic justice.
- Your youth organizing work includes **ALL** of the following elements:
 - Systems Change Campaigns,
 - Leadership Development,
 - Personal Growth and Transformation,
 - Civic Engagement,
 - Base Building, **and**
 - Movement Building.
- Has 501(c)(3) status or fiscal sponsorship
- Operates its youth organizing work in one or more of the following counties: (check all that apply)
 - Los Angeles
 - Orange
 - Riverside
 - San Bernardino
 - Santa Barbara
 - Ventura
- Has an independent review or audit
- Your organization is seeking funding that would strengthen your organization’s capacity to **expand the number of young people you train and support to lead campaigns**

NOTE: This funding opportunity is open to new or existing grantees of any of the participating funders.

If you meet ALL of the Baseline Criteria, click on “Create Request” to proceed to Step Two: Youth Organizing Application.

If you are unsure whether to submit a full application, please contact Jherika Martin at jmartin@weingartfnd.org or (213) 688-6322 before completing and submitting an application.

Step Two: YOUTH ORGANIZING APPLICATION: (Before completing the application, please be sure you meet the Baseline Criteria in Step One, you will be asked to verify that you meet this criteria when completing the application)

Tip: Make sure to save your work periodically otherwise the system will end your session after two hours and any work not saved will be lost. Saving restarts your session time.

Organization Information

Mission:

1. What is your organization's mission and how does it align with [Weingart Foundation's commitment](#) to advance social and economic equity in under-resourced communities?

What you do:

2. Describe your youth organizing work, outlining how you engage youth of color **through the full continuum of youth organizing** which include: 1) Systems Change Campaigns, 2 Leadership Development, 3) Personal Growth and Transformation, 4) Civic Engagement, 5) Base Building, and 6) Movement Building.
3. In addition to your current work and core programs/services, do you engage in any of the following strategies to advance your mission? Check all that apply.
 - Address a critical need for a historically marginalized population or community;
 - Build cross-sector coalitions, networks and/or movements to advance positive change and build public will for greater equity;
 - Promote youth and grassroots leadership development and civic engagement for individuals from under-resourced communities and those historically under-represented;
 - Engage in system or policy change aimed at addressing the root causes of inequity through community organizing (of those directly impacted) or advocacy;
 - Promote local leadership and leaders of color;
 - Engage in multi-racial organizing and coalition building;
 - Implement strategies to improve community capacity and advance sustainable economic growth for low-income populations in the most under-resourced communities.
4. How does your organization partner or collaborate to leverage resources and increase the impact of your youth organizing work?
5. How do you assess your progress and impact in your youth organizing work?
6. What are key outcomes and accomplishments that your organization has recently demonstrated in your youth organizing work?

Where you work:

7. Geographic Area Served: Select primary (drop down)
 - Los Angeles County
 - Orange County
 - Riverside County

- San Bernardino County
- Santa Barbara County
- Ventura County
- Other California County: (specify) _____
- Multiple Southern California Counties: (specify) _____
- California/Statewide
- National
- Other: (specify) _____

If California/Statewide and/or National, what percentage of your work is based in or impacts communities within the six Southern California counties served by the Weingart Foundation? _____%

Who you serve:

8. What is the demographic profile of the population(s) and community(ies) you serve?
9. What is the racial and/or ethnic background(s) of the young people involved in your youth organizing work?
10. How are young people involved in the work and/or decision-making of the organization?
11. How does your organization ensure that it is being responsive to the cultural and linguistic needs of your young people?
12. Population served statistics:

Total number of unduplicated persons served/reached by organization:
Number of young people involved in your youth organizing programming: _____
Age range of the young people involved in your youth organizing programming: _____
Socioeconomic status of the young people served:
• _____% Low-income
• How does your organization define low-income?

Staff and Board: (For most recently completed fiscal year ending: FY__)

13. Number of paid staff: Full-time Part-time
14. Number of volunteers:
15. Board of Directors:
16. Number of young people as: Staff ____ Volunteers ____ Board Members ____

Number of persons serving on the Board	_____
<i>Number of meetings held</i>	_____
<i>Average number of Directors present at meetings</i>	_____
<i>Number of Directors making personal financial contributions to organization</i>	_____
<i>Total dollar amount of all Directors' personal financial contributions to organization (include only personal giving)</i>	\$_____
<i>Total dollar amount of all Directors' financial contributions to organization (including personal contributions and dollars raised)</i>	\$_____
<i>Number of Directors engaged in fundraising for organization</i>	_____

17. What are the qualifications of the key leadership of the organization?

18. How do your Board and staff reflect the diversity of young people and key interests of the community(ies) you serve?

Attachment: Upload your Board of Directors and/or advisory council list, including members' relevant professional affiliations.

Financial Information

Attachment: [Financial Information Summary Worksheet](#) Use figures from your financial audit if completed within the past 12 months. If you do not have an audit, use figures from your financial statements for the most recent fiscal year. *You will need to download, complete, save and upload this worksheet to the Financial Information section of the application.*

1. Fiscal Year ending (mm/dd/yyyy)

Type of Financials (Drop down: audit, independent review, internal)

Revenue	\$
Expenses	\$
<i>Surplus (Deficit)</i>	\$
Private Contributions (revenues from foundations, corporations, individuals, and/or special events)	\$
In-kind	\$

2. What are the plans for retiring any debt reflected in your audit (not including current liabilities)?

3. If there is a significant surplus or deficit for the year, state the reason(s) and how the deficit (if applicable) was financed?

Current Financial Position

4. As of mm/dd/yyyy

Attachment: Current Balance Sheet or statement of financial position

	<i>Dollar Amount</i>	<i>Number of Months of Operations</i>
<i>Cash and Liquid Investments on Hand</i>	\$	
<i>Board-designated Operating Reserve Fund</i>	\$	
<i>Other Board-designated Reserve Fund (e.g. facility)</i>	\$	

5. Are policies in place to manage the reserve fund(s)? ___ Yes ___ No

Annual Operating Budget

7. Current Fiscal Year Ending: (mm/dd/yyyy) Revenue: \$ Expenses: \$

Attachment: Current Year Budget

8. Next Fiscal Year Ending (mm/dd/yyyy) Revenue: \$ Expenses: \$

Attachment: Next Year Budget

9. Describe any significant or anticipated changes in your annual operating budget in the current fiscal year or projected in the next fiscal year.
10. Describe your organization's primary revenue streams and the strategies utilized to secure current and future revenue needs, including private, public, earned, etc.?

Total Amount Requested: \$ _____

Attachment Financial Documentation:

- **Audited Financial Statements** – for the most recently completed fiscal year are required of all organizations in existence for more than five years and with operating income of \$500,000 or more. Please upload these statements to [GuideStar](#) where the foundation will access and review them along with your agency's IRS 990 form.
- Independent Review: If your organization does not have current audited financial statements and has an annual income under \$500,000 or has been founded within the last five years please upload an **independent review** of your financial statements, completed by a Certified Public Accountant.
- Applicants that cannot meet the financial documentation requirements may be eligible for an exemption on a case-by-case basis upon review of the full application. You may upload your **internal statements** to be considered for an exemption.

IRS Form 990 will not be accepted in lieu of financial statements.

Youth Organizing Goals and Capacity Needs

1. Explain why you want to expand your youth organizing work?
2. Describe your plan to expand the number of young people of color who receive the training and supports to lead campaigns that advance social justice over the next three years.
3. How would additional resources in the following areas (as applicable), help strengthen your organization's capacity to expand the number of young people of color who receive training and supports to lead campaigns that advance social justice over the next three years?
 - a. Programs/Services
 - b. Infrastructure/Operational
 - c. Finances
 - d. Other
4. Briefly describe your organization's short- and long-term strategies, and any progress made to date, in addressing the organizational capacity needs that you identified in Question 3 above for each area (as applicable).
 - a. Programs/Services
 - b. Infrastructure/Operational
 - c. Finances
 - d. Other

5. Specify 3-5 organizational objectives that an unrestricted operating support grant could support in building your organizational capacity and effectiveness **to expand the number of young people you train and support to lead campaigns that advance social justice during the grant period.**

Submitting the Application

This application must be submitted by an authorized representative of your organization (i.e. Chief Staff Officer, Board Chair) to whom future questions and correspondence may be addressed. Submission of an application indicates your organization's permission for Weingart Foundation to make an independent inquiry about your organization, board, staff and others with whom you are affiliated.

If the Foundation needs additional information, it will be requested. Foundation staff will initiate communication with your organization.

Please note that an application that is missing any of the required supporting documents is considered incomplete and will not be processed.

Tip: When you are ready to submit, click “review and submit” which will take you to a page to look over your entire application, if you are satisfied, click on “submit”. You will receive an automatic email verifying your submission.